



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Port of Seattle:

Creating Economic Vitality Here

Business Strategies

- Ensure Airport and Seaport Vitality

- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

Port of Seattle
Commission Chambers
P69, 2711 Alaskan Way
Seattle, WA 98111

REGULAR MEETING

Date: October 5, 2010

ORDER OF BUSINESS

- 12:00 noon
1. Call to Order
Recess to:
 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session
 3. Approval of Minutes
 4. Special Order of Business
 5. Unanimous Consent Calendar**
 6. Division, Corporate and Commission Action Items
 7. Staff Briefings
 8. New Business
 9. Policy Roundtables
 10. Adjournment
- 1:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of minutes for the Regular Meeting of August 24, 2010.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR**

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately

- a. Authorization to execute three perpetual, nonexclusive easements (Bulkhead Panel and Retaining Wall Maintenance Easement, a Public Access Easement, and a Storm Water Drainage Facilities Easement) that the Port of Seattle will grant to the City of Seattle to meet certain conditions imposed by the City for the vacation of Submerged South Forest Street. ([memo](#) and [easements A thru C](#) enclosed)

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- b. Authorization for the Chief Executive Officer to amend the existing Main Lease #000307 ("Lease") of the Transportation Security Administration (TSA), represented and negotiated by the General Services Administration (GSA), extending the Lease term for three (3) years, for a total estimated rent over the term of the extension of \$2,886,439. ([memo](#) and [Exhibit A enclosed](#))
- c. Authorization for the Chief Executive Officer to extend the contract for Financial Statement, Single Audit (federal grant compliance) and Passenger Facility Charge auditing services of the Port's 2010 operating period with Moss Adams in the amount not-to-exceed \$577,600. This is the fifth and final renewal of this contract. This action also notifies Commission, per the requirements of RCW 53.19.60 that authorization of this proposed Amendment increases the contract value by \$577,600 to \$2,965,200 which is in excess of the original contract value both individually and cumulatively greater than 50% of the original contract price of \$551,000. ([memo](#) and [letter enclosed](#))
- d. Authorization for the Chief Executive Officer to approve all work and contracts including executing and amending any and all necessary contracts and service directives to (1) purchase and implement information technology (IT) hardware and software for the Police Records Management System Replacement Project in an amount not to exceed \$1,300,000 and (2) purchase ongoing annual support and software license fees for the life of the system. ([memo enclosed](#))
- e. Authorization for the Chief Executive Officer to approve all work and contracts, including executing and amending any and all necessary contracts and service directives for the Microsoft Windows 7 and Office 2010 upgrade project (CIP #C800395), in an amount not to exceed \$500,000. ([memo enclosed](#))
- f. Authorization for the Chief Executive Officer to execute a Memorandum of Agreement between the Port of Seattle and the Teamsters Local 117 representing Bus Drivers and Parking Service Revenue Representatives regarding the Use of Sick Leave for Medical/Dental Appointments. ([memo](#) and [Memorandum of Agreement enclosed](#))

6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS

- a. Resolution 3643, First Reading. Authorizing the sale and issuance Passenger Facility Charge Revenue Refunding Bonds, Series 2010 in the aggregate principal amount of not to exceed \$165,000,000 (preliminary) for the purpose of refunding for interest cost saving a portion of existing Passenger Facility Charge Revenue Bonds. ([memo](#) and [resolution enclosed](#))
- b. Resolution No. 3642. Second Reading and Final Passage, As Amended and Restated. Amending Unit 20 of the Comprehensive Scheme of Harbor Improvements of the Port of Seattle by declaring certain real property surplus and no longer needed for Port district purposes; deleting said property from Unit 20 of the Comprehensive Scheme of Harbor Improvements; and authorizing the Chief Executive Officer (CEO) to execute all documents necessary to transfer title of the property to the State of Washington Department of Transportation (WSDOT). The Port will receive \$6,320,021.00 plus interest of approximately \$67,095.00 in total compensation for the sale of this property. ([memo](#) and [Resolution enclosed](#))

7. STAFF BRIEFINGS

- a. Briefing on the extension of the letter of credit provided by Bank of America in support of \$100,000,000 of the Port's commercial paper program. ([memo](#) and [PowerPoint enclosed](#))
- b. 2011 Preliminary Operating Budget Briefing. ([memo enclosed](#), [PowerPoint enclosed](#))

8. NEW BUSINESS

Continued on next page

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT

PUBLIC TESTIMONY PROCEDURES

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)